

# SEP Resource Solutions

## Contractor Payment Schedule Year 2021

Start Period (Sat)	End Period (Fri)	Invoice Deadline (Monday Midday)	BACs Cleared (Tues)
26 <sup>th</sup> December 2020	22 <sup>nd</sup> January 2021	25 <sup>th</sup> January 2021	2 <sup>nd</sup> February 2021
23 <sup>rd</sup> January 2021	19 <sup>th</sup> February 2021	22 <sup>nd</sup> February 2021	2 <sup>nd</sup> March 2021
20 <sup>th</sup> February 2021	19 <sup>th</sup> March 2021	22 <sup>nd</sup> March 2021	30 <sup>th</sup> March 2021
20 <sup>th</sup> March 2021	16 <sup>th</sup> April 2021	19 <sup>th</sup> April 2021	27 <sup>th</sup> April 2021
17 <sup>th</sup> April 2021	14 <sup>th</sup> May 2021	17 <sup>th</sup> May 2021	25 <sup>th</sup> May 2021
15 <sup>th</sup> May 2021	11 <sup>th</sup> June 2021	14 <sup>th</sup> June 2021	22 <sup>nd</sup> June 2021
12 <sup>th</sup> June 2021	9 <sup>th</sup> July 2021	12 <sup>th</sup> July 2021	20 <sup>th</sup> July 2021
10 <sup>th</sup> July 2021	6 <sup>th</sup> August 2021	9 <sup>th</sup> August 2021	17 <sup>th</sup> August 2021
7 <sup>th</sup> August 2021	3 <sup>rd</sup> September 2021	6 <sup>th</sup> September 2021	14 <sup>th</sup> September 2021
4 <sup>th</sup> September 2021	1 <sup>st</sup> October 2021	4 <sup>th</sup> October 2021	12 <sup>th</sup> October 2021
2 <sup>nd</sup> October 2021	29 <sup>th</sup> October 2021	1 <sup>st</sup> November 2021	9 <sup>th</sup> November 2021
30 <sup>th</sup> October 2021	26 <sup>th</sup> November 2021	29 <sup>th</sup> November 2021	7 <sup>th</sup> December 2021
27 <sup>th</sup> November 2021	24 <sup>th</sup> December 2021	27 <sup>th</sup> December 2021	4 <sup>th</sup> January 2022

SEP Resources Solutions operate a 4-week payment schedule. Please email your completed timesheets to [timesheets@seprs.co.uk](mailto:timesheets@seprs.co.uk) every Monday by midday. All timesheets must be approved and signed by the client.

Please note Limited Company and Umbrella Contractors are required to submit an invoice that correlates with each of their timesheet(s). No payment can be made without an invoice and all invoices must be submitted in line with the deadlines noted above. We would appreciate all invoices to have the correct week ending dates, charge rates and units worked.

Please note, the above timelines may vary due to bank holidays, any variations will be communicated to you in advance.

If you have any questions, please contact the office on 01695 317 959 and we will be happy to help.