

SEP Resource Solutions

Contractor Payment Schedule Year 2022 (4 Weekly)

Start Period (Sat)	End Period (Fri)	Invoice Deadline (Monday Midday)	BACs Cleared (Tues)
25 th December 2021	21 st January 2022	24 th January 2022	1 st February 2022
22 nd January 2022	18 th February 2022	21 st February 2022	1 st March 2022
19 th February 2022	18 th March 2022	21 st March 2022	29 th March 2022
19 th March 2022	15 th April 2022	18 th April 2022	26 th April 2022
16 th April 2022	13 th May 2022	16 th May 2022	24 th May 2022
14 th May 2022	10 th June 2022	13 th June 2022	21 st June 2022
11 th June 2022	8 th July 2022	11 th July 2022	19 th July 2022
9 th July 2022	5 th August 2022	8 th August 2022	16 th August 2022
6 th August 2022	2 nd September 2022	5 th September 2022	13 th September 2022
3 rd September 2022	30 th September 2022	3 rd October 2022	11 th October 2022
1 st October 2022	28 th October 2022	31 st October 2022	8 th November 2022
29 th October 2022	25 th November 2022	28 th November 2022	6 th December 2022
26 th November 2022	23 rd December 2022	26 th December 2022	3 rd January 2023

SEP Resources Solutions operate a 4-week payment schedule. Please email your completed timesheets to timesheets@seprs.co.uk every Monday by midday. All timesheets must be approved and signed by the client.

Please note Limited Company and Umbrella Contractors are required to submit an invoice that correlates with each of their timesheet(s). No payment can be made without an invoice and all invoices must be submitted in line with the deadlines noted above. We would appreciate all invoices to have the correct week ending dates, charge rates and units worked.

Please note, the above timelines may vary due to bank holidays, any variations will be communicated to you in advance.

If you have any questions, please contact the office on 01695 317 959 and we will be happy to help.