

SEP Resource Solutions

Contractor Payment Schedule Year 2023 Quarter 2

Start Period (Sat)	End Period (Fri)	Invoice Deadline (Monday Midday)	BACs Cleared (Tues)
1 st April 2023	7 th April 2023	10 th April 2023	25 th April 2023
8 th April 2023	14 th April 2023	17 th April 2023	2 nd May 2023
15 th April 2023	21 st April 2023	24 th April 2023	9 th May 2023
22 nd April 2023	28 th April 2023	1 st May 2023	16 th May 2023
29 th April 2023	5 th May 2023	8 th May 2023	23 rd May 2023
6 th May 2023	12 th May 2023	15 th May 2023	30 th May 2023
13 th May 2023	19 th May 2023	22 nd May 2023	6 th June 2023
20 th May 2023	26 th May 2023	29 th May 2023	13 th June 2023
27 th May 2023	2 nd June 2023	5 th June 2023	20 th June 2023
3 rd June 2023	9 th June 2023	12 th June 2023	27 th June 2023
10 th June 2023	16 th June 2023	19 th June 2023	4 th July 2023
17 th June 2023	23 rd June 2023	26 th June 2023	11 th July 2023
24 th June 2023	30 th June 2023	3 rd July 2023	18 th July 2023

SEP Resources Solutions operate a bi-weekly payment schedule. Please email your completed timesheets to timesheets@seprs.co.uk every Monday by midday. All timesheets must be approved and signed by the client.

Please note Limited Company and Umbrella Contractors are required to submit an invoice that correlates with each of their timesheet(s). No payment can be made without an invoice and all invoices must be submitted in line with the deadlines noted above. We would appreciate all invoices to have the correct week ending dates, charge rates and units worked.

Please note, the above timelines may vary due to bank holidays, any variations will be communicated to you in advance.

If you have any questions, please contact the office on 0151 245 6565 and we will be happy to help.