

SEP Resource Solutions

Contractor Payment Schedule Year 2024 Quarter 1

Start Period (Sat)	End Period (Fri)	Invoice Deadline (Monday Midday)	BACs Cleared (Tues)
6 th January 2024	12 th January 2024	15 th January 2024	30 th January 2024
13 th January 2024	19 th January 2024	22 nd January 2024	6 th February 2024
20 th January 2024	26 th January 2024	29 th January 2024	13 th February 2024
27 th January 2024	2 nd February 2024	5 th February 2024	20 th February 2024
3 rd February 2024	9 th February 2024	12 th February 2024	27 th February 2024
10 th February 2024	16 th February 2024	19 th February 2024	5 th March 2024
17 th February 2024	23 rd February 2024	26 th February 2024	12 th March 2024
24 th February 2024	1 st March 2024	4 th March 2024	19 th March 2024
2 nd March 2024	8 th March 2024	11 th March 2024	26 th March 2024
9 th March 2024	15 th March 2024	18 th March 2024	2 nd April 2024
16 th March 2024	22 nd March 2024	25 th March 2024	9 th April 2024
23 rd March 2024	29 th March 2024	1 st April 2024	16 th April 2024
30 th March 2024	5 th April 2024	8 th April 2024	23 rd April 2023

SEP Resources Solutions operate a bi-weekly payment schedule. Please email your completed timesheets to timesheets@seprs.co.uk every Monday by midday. All timesheets must be approved and signed by the client.

Please note Limited Company and Umbrella Contractors are required to submit an invoice that correlates with each of their timesheet(s). No payment can be made without an invoice and all invoices must be submitted in line with the deadlines noted above. We would appreciate all invoices to have the correct week ending dates, charge rates and units worked.

Please note, the above timelines may vary due to bank holidays, any variations will be communicated to you in advance.

If you have any questions, please contact the office on 0151 245 6565 and we will be happy to help.