

# SEP Resource Solutions

## Contractor Payment Schedule Year 2024 Quarter 4

Start Period (Sat)	End Period (Fri)	Invoice Deadline (Monday Midday)	BACs Cleared (Tues)
5 <sup>th</sup> October 2024	11 <sup>th</sup> October 2024	14 <sup>th</sup> October 2024	29 <sup>th</sup> October 2024
12 <sup>th</sup> October 2024	18 <sup>th</sup> October 2024	21 <sup>st</sup> October 2024	5 <sup>th</sup> November 2024
19 <sup>th</sup> October 2024	25 <sup>th</sup> October 2024	28 <sup>th</sup> October 2024	12 <sup>th</sup> November 2024
26 <sup>th</sup> October 2024	1 <sup>st</sup> November 2024	4 <sup>th</sup> November 2024	19 <sup>th</sup> November 2024
2 <sup>nd</sup> November 2024	8 <sup>th</sup> November 2024	11 <sup>th</sup> November 2024	26 <sup>th</sup> November 2024
9 <sup>th</sup> November 2024	15 <sup>th</sup> November 2024	18 <sup>th</sup> November 2024	3 <sup>rd</sup> December 2024
16 <sup>th</sup> November 2024	22 <sup>nd</sup> November 2024	25 <sup>th</sup> November 2024	10 <sup>th</sup> December 2024
23 <sup>rd</sup> November 2024	29 <sup>th</sup> November 2024	2 <sup>nd</sup> December 2024	17 <sup>th</sup> December 2024
30 <sup>th</sup> November 2024	6 <sup>th</sup> November 2024	9 <sup>th</sup> December 2024	24 <sup>th</sup> December 2024
7 <sup>th</sup> December 2024	13 <sup>th</sup> December 2024	16 <sup>th</sup> December 2024	31 <sup>st</sup> December 2024
14 <sup>th</sup> December 2024	20 <sup>th</sup> December 2024	23 <sup>rd</sup> December 2024	7 <sup>th</sup> January 2025
21 <sup>st</sup> December 2024	27 <sup>th</sup> December 2024	30 <sup>th</sup> December 2024	14 <sup>th</sup> January 2025
28 <sup>th</sup> December 2024	3 <sup>rd</sup> January 2025	6 <sup>th</sup> January 2025	21 <sup>st</sup> January 2025

SEP Resources Solutions operate a bi-weekly payment schedule. Please email your completed timesheets to [timesheets@seprs.co.uk](mailto:timesheets@seprs.co.uk) every Monday by midday. All timesheets must be approved and signed by the client.

Please note Limited Company and Umbrella Contractors are required to submit an invoice that correlates with each of their timesheet(s). No payment can be made without an invoice and all invoices must be submitted in line with the deadlines noted above. We would appreciate all invoices to have the correct week ending dates, charge rates and units worked.

Please note, the above timelines may vary due to bank holidays, any variations will be communicated to you in advance.

If you have any questions, please contact the office on 0151 245 6565 and we will be happy to help.